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Planning Committee

Membership, Chair and Quorum

Number of Members	9
Substitute Members Permitted	Yes
Political Proportionality Rules Apply	Yes
Appointments/Removals	Resolution at Annual Council, changes to membership during year to be notified to Chief Executive/Monitoring Officer
Restrictions on Membership	All Members of the Planning Committee must undertake the required training, a minimum of once a year.
Restrictions on Chair/Vice-Chair	None
Quorum	Three members
Number of Ordinary Meetings per Council Year	At least 4 per year

Remit and Terms of Reference

To perform the duties and exercise the powers of the Council as the local planning authority functions~~:~~

1. relating to town and country planning and development control as specified in Schedule 1 Part A to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, as amended, including determining applications and exercise of all enforcement activities in respect of those functions, with the exception of applications to be determined by officers in accordance with Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026 or the Joint Development Control Committee – Cambridge

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Fringes established by the Council in accordance with Section 101 of the Local Government Act 1972.

2. in relation to Public Paths, Protection of Important Hedgerows and Tree Preservation and safety.
3. The discharge of all functions of the Local Planning Authority except where schedule 2 applications identified in the meet the statutory gateway test and are reserved for Planning Committee.

~~To determine and advise on all planning and development management applications, including but not limited to:~~

- ~~Power to determine applications for planning permission~~
- ~~Power to determine applications to develop land without compliance with conditions previously attached~~
- ~~Power to grant retrospective consent~~
- ~~Planning obligations~~
- ~~Power to issue a certificate of existing or proposed lawful use or development~~
- ~~Power to serve a completion notice~~
- ~~Power to authorize entry onto land~~
- ~~"Power to enforce Planning Controls under Part VII of Town and Country Planning Act 1990~~
- ~~All matters concerning public path orders required as a result of planning legislation~~
- ~~Advertisement consents~~
- ~~Conservation area consents and notices~~
- ~~Revocation or modification of planning permissions by order under planning legislation~~
- ~~Enforcement action including in respect of advertisement contraventions~~
- ~~All matters in respect of Trees under Part VIII and VIIII of the Town and Country Planning Act 1990 as amended~~
- ~~Powers relating to the protection of important hedgerows~~
- ~~Listed building consents and notices~~
- ~~Certificates of alternative development~~

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- ~~Direct action by execution of works, taking steps and/or carrying out operations, by or on behalf of the Council under any current planning legislation, including the recovery of any costs or expenses~~
- ~~Legal proceedings in respect of any breach of planning obligations~~
- ~~Any other notices, orders, demands, permissions, consents and grants under current planning legislation and~~
- ~~Observations, comments and representations on development proposals being determined by other bodies and/or in adjoining or nearby administrative areas, except in the case of Major Infrastructure proposals located fully or partly within the Council Area.~~
- ~~To determine planning and development management applications referred by Members or Officers of the Council.~~
- ~~To determine planning and development management applications submitted by, or on behalf of, the Council or such applications in which the Council has an interest~~
- ~~To determine planning and development management applications submitted by Members, Senior Officers (Senior Leadership Team and Business Managers) and Officers who would otherwise be involved in the determination of the application.~~
- ~~The monitoring of enforcement action taken under planning and other applicable legislation.~~
- ~~To administer the registration and record keeping provisions required under applicable legislation.~~
- To exercise the Council's statutory powers in respect of land drainage and associated legislation.
- To exercise the Council's statutory powers in respect of highways and associated legislation.
- To do anything which is incidental, conducive or calculated to facilitate any of the Committee's functions or which are necessary for the discharge of the functions.
- ~~Service of notices under s 330 Town and Country Planning Act 1990~~
- Determining a Scheme of Delegation to Officers

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- Delegation as set out in the Planning Committee Scheme of Delegations updated scheme of delegation as of November 2026 or any successor document.

Section 8 – Officers Scheme of Delegations

4.1 Introduction

This Officer Scheme of Delegation (the Scheme) has been adopted by the Council and sets out the extent to which the powers and duties of the Council are delegated to Officers under the Local Government Act 1972, the Local Government Act 2000 (as amended) and all other powers enabling the delegation of Executive and Non-Executive functions to Officers.

The Officer Scheme of Delegation is intended to provide a streamlined, clear and simple decision-making process and empower Officers to carry out their functions and deliver the Council's services within the Budget and Policy Framework set by the Council, and subject to the guidelines set by the Council, the Cabinet and the Council's management team.

The Scheme is designed to enable the smooth and effective operation of decision making across the Council and to enhance accountability for decisions.

All references to legislation shall be deemed to include any subsequent amendments to such legislation.

Under section 101 of the Local Government Act 1972 the Council may authorise an Officer to commission and monitor work for and on behalf of the Council by people who are not Officers of the Council. Such people will be bound by this Scheme, and the obligations contained in it, at all times when engaged on Council business.

In this Scheme references to powers and functions of 'the Council' include the powers and functions of the Cabinet (Executive).

The delegations under this Scheme are intended to be cumulative. Each delegation may be read on its own unless it is specifically expressed to be subject to another.

Where an Officer has delegated powers, the Council or the Cabinet or a Committee (as appropriate) can still exercise that power in a particular case if it considers it appropriate

to do so. Equally it is open to an Officer not to exercise delegated powers but to refer the matter to the Council or Cabinet as appropriate.

4.2 Limitations

Any exercise of delegated powers under this Scheme is subject to the overriding requirements, restrictions and exceptions as set out below.

4.3 Consultation and Liaison

When exercising delegated powers Officers must consult as appropriate, give due regard to any advice received and keep Councillors and relevant other Officers properly informed of actions arising within the scope of the delegation exercised. Officers must liaise closely with the Cabinet/Portfolio Holder in respective of Executive functions and the Chair of the relevant Committee in respect of non-executive functions which fall within the remit of that Committee.

Officers must ensure Ward Councillors are consulted or advised of the exercise of delegated powers relevant to their area where appropriate.

Officers must ensure that the Chief Executive (Head of Paid Service), Chief Finance Officer (Section 151 Officer) and the Head of Legal Practice (Monitoring Officer) are consulted and advised of any decisions as necessary.

4.4 Using a Delegation

Before exercising any delegated power, Officers must consider whether to consult with the relevant Portfolio Holder or Committee Chair on the exercise of the delegated powers, or not to exercise delegated power and instead refer the matter to the relevant Councillor or Council body to decide.

The Leader or any Cabinet Member may at any time, following consultation with the Chief Executive and relevant Officer, require a particular issue or any aspect of delegated powers to be referred to the appropriate Council Body for a decision.

This does not limit the general requirements set out elsewhere in the Constitution to consult with relevant Ward Councillors, Committee Chairmen and interested groups in reaching decisions.

4.5 Functions Which Are Not Delegated

This Scheme does not delegate to Officers:

a. any matter reserved to Full Council;
b. any matter which by law may not be delegated to an Officer;

c. any Key Decision; or
d. any matter expressly withdrawn from delegation by the Council, Committees, Leader or Cabinet.

4.6 Restrictions

Any exercise of delegated powers is subject to:

a. any statutory restrictions;
b. the budget and policy framework;
c. any provision of this Constitution including the Procedure Rules;
d. any financial limits set out in the revenue or capital budgets except as set out in the Financial Procedure Rules;
e. any policy set by the Council or its Committees, the Cabinet, the Leader or Chief Executive;
f. the Employee Code of Conduct; or
g. the exceptions set out below.

4.6.1 Transfer of Functions

Where the name of a post is changed, or its relevant functions become vested in a different post, any delegated powers possessed by the post shall be retained by the renamed post or transferred to the different post as the case may be.

This includes any delegated powers vested in a post by resolution of the Council, the Cabinet, or a Committee / Sub Committee.

In the event of a restructure the Chief Executive shall have authority to re allocate the delegated powers to other posts and shall give notice of this to the Head of Legal Practice.

Any use of this delegated power must be reported to the Council and / or to the Cabinet as soon as practicable.

4.6.2 General Delegation of Powers to Chief Executive and Chief Officers

This Scheme delegates to the Council's Chief Executive and Chief Officers all Executive and non-executive powers and duties relevant and to their areas of responsibility as set out below, and as may be assigned from time to time, that rest with the Council or which have been delegated or granted to the Council, subject to the restrictions, requirements and exceptions set out below. This includes all powers and duties under all legislation present and future relating to a Chief Officer's area of responsibility and

all powers and duties incidental and conducive to that legislation and the discharge of their functions including, but not limited to, those detailed in this Scheme.

4.6.3 Powers in Relation to Staff

Any action in accordance with the Council's agreed policies and procedures with respect to the recruitment, appointment, promotion, training, grading, discipline, determination of wages and salary scales, determination of allowances, determination and application of conditions of service, including but not limited to allocation of leave, honorariums, ill health retirement and determination of establishment except as set out in the exceptions below.

4.6.4 Powers in Relation to Contracts and Property

Agreements to negotiate, put out to tender, bid, submit tenders, vary, terminate, dispute, extend and renew and in relation to contracts to buy and sell and appoint specialist advisors and consultants and in relation to property to acquire, dispose of, let and licence subject to the Contract Procedure Rules and Financial Regulations. In respect of any development of land and buildings which is proposed to be carried out for the purposes of statutory functions within the sphere of his/her responsibility to authorise an application for planning permission to the Planning Committee, and once such permission has been received, to authorise the carrying out of such development in accordance with the terms and conditions of such permission.

4.6.5 Powers in Relation to Finance

Powers to incur capital and revenue expenditure, to seek recovery of amounts owed, to exercise discretion in recovery, alter or waive repayment periods, or approve exemptions in relation to repayments, agree refunds, reduce or remit payments and waive fines, subject to the requirements of the Financial Procedure Rules or the exceptions set out below.

4.6.6 Powers in Relation to Equipment

Purchase of vehicles, plant and equipment for which expenditure has been approved subject to any policy for standardisation (but if the purchase involves a leasing arrangement this must be made by the Section 151 Officer.)

Hire of plant subject to inclusion of cost of hire within approved estimates. Disposal of surplus plant, equipment and materials

4.6.7 Powers in Relation to Legal Action

In consultation with the Head of Legal Practice as appropriate, take any steps to implement a decision of the Council, Cabinet or any Committee. In consultation with, and subject to the agreement of the Head of Legal Practice as appropriate, authority to appear, institute proceedings, prosecute, defend, negotiate a settlement and take any steps necessary in any proceedings on behalf of the Council. This must be in consultation with other Officers as necessary and subject to the requirements of the Financial Regulations in relation to risk management and insurance.

Any agreement to settle proceedings would generally be within parameters which had first been agreed informally by relevant Members.

Limitations on authority to delegate these powers are set out below.

In consultation with the Head of Legal Practice as appropriate, powers to authorise, appoint or nominate named Officers according to their individual training and experience, with reference to guidance and industry best practice and without limitation to:

- investigate, prosecute, enforce, lay summons;
- require individuals to disclose information;
- serve requisitions for information;
- publish information;
- make applications to court (including for warrants);
- sign, issue, serve, vary, revoke and publish notices, including fixed penalty notices, and serve documents;
- make, suspend, or vary prohibition notices or prohibition orders;
- issue temporary exemption notices;
- take emergency remedial action;
- carry out works in default;
- issue certificates, consents, permits, licenses;
- refuse, vary, suspend or revoke licences or licensing applications;
- obtain, introduce, operate, amend, extend, vary and revoke orders;
- impose conditions;
- introduce and maintain registers;
- without force, exercise powers of entry and / or seizure; and
- vary or revoke and in relation to land relevant to service functions.
  TO NOTE: applications for licences, planning, consents and approvals, a declaration and grant, vary, revoke and attach conditions to consents and charge property except as set out in the exceptions below.

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4.6.8 Authorisation must be in writing

Chief Officers may authorise named persons, whether employed by the Council or not, to act on behalf of the Council to exercise these powers.

4.6.9 Powers in Relation to Documents

Affix the Common Seal of the Council to any document. This includes affixing a seal by electronic means where permitted subject to any process established by the Legal Service. It also includes the signing of any document as an authorised signatory on behalf of the Council where this is required and no other authority to sign the document exists. This includes signing by electronic means where permitted.

To sign on behalf of the Council any document necessary to give effect to any resolution of the Council, Committees or Sub Committees and/or Officers acting under delegated powers. This includes signing by electronic means where permitted. The Contract Procedure Rules contain separate provisions regarding the signing of contracts.

4.6.10 Powers in Relation to Ombudsman Matters

To agree local settlements in consultation with the relevant Cabinet Member where they consider it in the interests of the Council to do so. To agree remedies in accordance with any policy adopted by the Council in relation to complaints and maladministration.

4.7 Delegation of Specific Powers

The Chief Executive

The Chief Executive is the Council's Head of Paid Service and as such is responsible for all staffing matters which can be summarised as:

a. The manner in which the discharge by the Council of its different functions is co-ordinated.
b. The number of grades of staff required by the authority for the discharge of its functions.
c. The organisation of the authority's staff.
d. The appointment, dismissal and proper management of the authority's staff, other than in relation to Chief Officers.

This authority includes but is not limited to:

a. to alter the areas of responsibility of the Chief Officers set out in the areas of responsibility table below;

b. to make arrangements for the appointment of Chief Officer roles and to make appointments to Deputy Chief Officer roles;
c. to agree the Human Resources Policies following relevant consultation;
d. to make any changes necessary to the Employee Code of Conduct following relevant consultation;
e. In consultation with other appropriate Chief Officers, to settle employee and industrial relations matters, including issues involving the application or rates of pay, conditions of service or other staffing benefits etc.;
f. to make any agreements with other local authorities for placing staff at the disposal of those other local authorities;
g. to appoint any individual to any office other than an office in which he is employed by the Council;
h. The Chief Executive is the Council's Returning Officer and Electoral Registration Officer and has all Proper Officer powers relating to these roles;
i. The Chief Executive may give such directions as they may consider necessary to secure the efficient management and execution of the Council's functions; to secure co-ordination of advice and forward planning of objectives and services; to secure a corporate approach to the affairs of the Council generally, to achieve the efficient and effective implementation of the Council's strategies and policies and the effective deployment of the Council's resources towards those ends; to maintain good internal and external relations; to determine the allocation of office accommodation.
j. The Chief Executive may carry out the powers and duties of the Chief Officers in their absence or in consultation with them and in addition to the powers detailed above, or in their capacity as a designated Proper Officer and without limitation, has following additional powers
k. To carry out the powers and duties of any of Officers in their absence or in consultation with them
l. To incur expenditure in the event of a civil emergency
m. to take all such action as considered appropriate in any emergency (as defined by the Chief Executive) including making or approving any necessary and urgent arrangements within the powers of the Council for the protection of persons or property in any civil or other emergency
n. In cases of urgency to take any decision which could be taken by the Council, the Cabinet or a Committee, in consultation with the Leader or relevant Committee Chair, the Section 151 Officer and the Monitoring Officer.

o. Exclude people from Council premises where they consider it necessary in the interests of health and safety or the maintenance of order.
p. To be Proper Officer for all Proper Officer functions.
q. In the absence of the Chief Executive identify a Chief Officer to act as Head of Paid Service/Deputy Chief Executive.

4.8 The Chief Finance Officer/Section 151 Officer

In addition to any powers detailed above or in their capacity as a designated Proper Officer and without limitation, the Chief Finance Officer has delegated authority to carry out those responsibilities set out as delegated to them in the Financial Procedure Rules set out at Part 4 of this Constitution.

The Section 151 Officer has authority to write-off any outstanding amount owed to the Council up to the limit of £50,000 in respect of each debt, or to an unlimited amount in respect of any debt where the debtor is in liquidation or has been declared bankrupt. The nominated Deputy to the Section 151 Officer is entitled to act in their absence.

4.9 The Monitoring Officer (Head of Legal Practice)

In addition to any powers delegated as detailed above or in their capacity as a designated Proper Officer and without limitation, the Monitoring Officer has delegated authority to:

a. to certify resolutions and documents as being true copies;
b. grant dispensations to councillors in accordance with the Localism Act 2011 with the power to refer any request for a dispensation back to the Civic Affairs and Audit Committee;
c. undertake an initial assessment of Member Code of Conduct complaints and determine any further in consultation with an Independent Person;
d. convene a Standards Hearing Sub-Committee; determine the validity of a Call-In Notice in consultation with the Head of Paid Service and Chief Finance Officer where appropriate;
e. convene an Exceptional meeting of the Overview and Scrutiny Committee if necessary to consider a Call-in request;
f. make minor amendments to this Constitution which are required to remove inconsistency or ambiguity, reflect legislative changes or are required to give effect to any decision of the Council or its Committees;
g. to certify Council records for the purposes of admitting the document in evidence in civil or criminal proceedings' and
h. The nominated Deputy to the Monitoring Officer is entitled to act in their absence.

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Officer Sub-Delegation

Any delegation to a Statutory Officer, Proper Officer, Chief Officer or other Officer includes authority for any further sub-delegation of powers within their area of responsibility (including cross-service delegation where appropriate). This should normally be in writing. Where a decision relates to the functions of Section 151 Officer or Monitoring Officer, their designated deputy shall be entitled to act in their absence.

Officers shall sub-delegate and devolve powers for service delivery and management to Officers who represent the nearest practicable point of delivery to the service user.

Decision-Making, Records and Publicity

Officers must make, record and publish decisions made under delegated authority in compliance with the Access to Information Regulations 2012 (executive decisions), Openness of Local Government Bodies Regulations 2014 (non-executive decisions), and in accordance with principles of decision making and any requirements set out in this constitution.

Decision-making and types of decisions

There is no requirement to keep a written record of operational administrative decisions taken within the approval budget and policy framework.

Chief Officer Areas of Responsibility

Below details the non-exhaustive main areas of responsibility of the Chief Officers. Chief Officers have delegated authority to exercise all powers and functions and to take any necessary action within those areas of responsibility unless the power or function is reserved for decision by another body as set out in the exceptions below.

Chief Operating Officer

Delegated authority to exercise the powers and functions and take all necessary action in respect of the areas of responsibility set out below:

- Relevant corporate functions, including where appropriate for 3C Legal and 3C ICT/Digital
- Customer Services
- Health and Safety
- Internal Audit
- Procurement
- People functions and HR matters
- Designated Proper Officer for functions within areas of responsibility

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Head of Legal Practice

Delegated authority to exercise the powers and functions and take all necessary action in respect of the areas of responsibility set out below:

- Law & Information Governance
- Electoral & Democratic Services
- Designated Proper Officer for functions within areas of responsibility
- Monitoring Officer.

Director - Communities

Delegated authority to exercise the powers and functions and take all necessary action in respect of the areas of responsibility set out below:

- Social landlord functions
- Homelessness and housing advice
- Resettlement
- Equalities community cohesion
- Community investment, development and facilities
- Community Investment
- Sports, leisure and wellbeing
- Environment and Public Safety
- Arts and culture
- Cambridgeshire Home Improvement Agency
- Designated Proper Officer for functions within areas of responsibility

Director – Economy and Place

Delegated authority to exercise the powers and functions and take all necessary action in respect of the areas of responsibility set out below:

- Sustainable and inclusive growth, including economic and development partnerships and Climate Change/NetZero
- Property, land purchases, CPOs, etc.
- Affordable housing, development and partnership agreements including funding arrangements
- To vary scheme designs and tenure of new developments
- Designated Proper Officer for functions within areas of responsibility

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Director – City Services

Delegated authority to exercise the powers and functions and take all necessary action in respect of the areas of responsibility set out below:

- Management of the public realm
- Housing maintenance, planned works and compliance
- Markets and street trading
- Public off-street car parking
- Bereavement services
- Management of fleet services
- Designated Proper Officer for functions within areas of responsibility

Joint Director – Planning & Deputy Director of Planning

Delegated authority to exercise the powers and functions and take all necessary action in respect of the areas of responsibility set out below:

- The discharge of all functions of the Local Planning Authority except where reserved for Planning Committee and where in accordance with ~~the~~ the Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026 and the Greater Cambridge Shared Planning Service Scheme of Delegation
- The discharge of the Councils responsibilities pursuant to the Building Regulations regime
- The delivery of street naming and numbering services on behalf of the Council
- The discharge of the Councils responsibilities in relation to the Land Charges process
- The discharge of all of the Councils responsibilities in relation to responses to proposals for Infrastructure and related projects where the Council is an interested party or a consultee except where that function is reserved to the Cabinet.
- Designated Proper Officer for functions within areas of responsibility

In relation to Building Control

~~Regulatory functions defined under the Building Act 1984 as those as amended by the Building Safety Act 2022 including enforcement powers of the said Act under Sections 35, 35A, 35B, 35C, 35D, 36.~~

~~Dangerous Buildings defined in Sections 77,78 Building Act 1984~~
~~Demolition notices defined in Section 80, 81 Building Safety Act 1984~~
~~Powers as set out in Part 5 Building Safety Act 2022 relating to safety standards.~~

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~~To implement and deliver the requirements of section 58 Building Safety Act 2022 in respect to the Building Safety Levy.~~

Function	Power / Decision	Statutory Basis	Delegated To	Limitations / Conditions
Building Regulations Administration	Determine and administer Full Plans applications	Building Regulations 2010 (as amended)	Director for Planning and Deputy Director for Planning and Building Quality	Excludes Higher-Risk Buildings
Building Regulations Administration	Determine and administer Building Notice applications	Building Regulations 2010 (as amended)	Director for Planning and Deputy Director for Planning and Building Quality	Excludes Higher-Risk Buildings

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Building Regulations Administration	Determine and administer Regularisation applications	Building Regulations 2010 (as amended)	Director for Planning and Deputy Director for Planning and Building Quality	Excludes Higher-Risk Buildings
Building Regulations Administration	Determine and administer Reversion applications	Building Regulations 2010 (as amended)	Director for Planning and Deputy Director for Planning and Building Quality	Excludes Higher-Risk Buildings
Demolition Notices	Administer demolition procedures	Building Regulations 2010	Director for Planning and Deputy Director for Planning and Buildin	Non-Higher-Risk Buildings only

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			g Quality	
Street Naming and Numbering	Determine street naming and numbering	Local Government legislation	Director for Planning and Deputy Director for Planning and Building Quality	Includes statutory consultation

Building Control – Non-Fee-Earning Functions

Function	Power / Decision	Statutory Basis	Delegated To	Limitations / Conditions
Access for Disabled People	Administer relevant Building Regulations applications	Building Regulations 2010	Director for Planning and Deputy Director for Planning and Building Quality	Existing buildings only

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Application for Relaxation/ Dispensation	Approve relaxation or dispensation of the relevant requirement of the building regulations	Building Act 1984	Director for Planning and Deputy Director for Planning and Building Quality	Non-Higher-Risk Buildings only
Registered Building Control Approvers	Administer regulatory functions relating to registered building control approvers	Building Safety Act 2022; 2023 Regulations	Director for Planning and Deputy Director for Planning and Building Quality	Subject to national registration regime
Building Regulations Enforcement	Exercise enforcement powers	Building Act 1984; Building Safety Act 2022	Director for Planning and Deputy Director for Planning and Building Quality	Includes compliance and stop notices

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Dangerous Structures	Take action in relation to dangerous structures	Building Act 1984	Director for Planning and Deputy Director for Planning and Building Quality	Includes emergency powers
Land Charges	Respond to land charge enquiries	Local Land Charges legislation	Director for Planning and Deputy Director for Planning and Building Quality	Building control matters only

Building Safety Regulator Support Functions

(Non-delegable statutory responsibility retained by the Council)
The following functions may be carried out operationally by 3C Building Control but remain statutory responsibilities of the Council:

Function	Statutory Basis	Nature of Role
Assisting the Building Safety Regulator	Building Safety Act 2022, Sections 13–16	Provision of technical expertise and information

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Participation in Multi-Disciplinary Teams	Building Safety Act 2022	Support role only
Information Sharing	Building Safety Act 2022	Mandatory co-operation

General provisions

Delegated powers should be exercised by the most appropriately qualified officer at the lowest level consistent with the efficient and effective discharge of the Council's functions.

A delegated matter may be escalated to or determined by an appropriate qualified officer where the matter is urgent, complex, sensitive, or where it may have significant public safety, financial, legal, strategic, or reputational implications.

Routine operational and technical decisions relating to Building Control are matters for officer determination and are not subject to Member decision-making, reflecting the statutory and specialist nature of the function.

Specific area delegation by the Executive

To operate and negotiate building control fees as required by the prescribed regulations made under the Building Act 1984 as amended by the Building Safet Act 2022

Specific regulatory power delegated

o To act as the proper officer under Section 191 of the Local Government Act 1972 with respect to ordnance survey.

Chief Digital and Information Officer

Delegated authority to exercise the powers and functions and take all necessary action in respect of the areas of responsibility set out below:

- 3C ICT / 3C Digital within agreed partnership constraints
- Information Assurance
- IT operational delivery, digital advisory and innovation
- Designated Proper Officer for functions within areas of responsibilities

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Exceptions

As applicable, the exercise of delegated authority under the Scheme is subject to the following:

i. Contract Exceptions – refer to the Contract Procedure Rules
ii. Financial Exceptions – refer to the Financial Procedure Rules
iii. Planning & Legal Exceptions – see below
iv. Employment Exceptions – refer to the Officer Employment Procedure Rules.

Planning Exceptions

The planning and legal functions set out in the Greater Cambridge Planning delegations are not to be discharged by Officers under the Scheme and are instead matters to be referred to the relevant Planning Committee.

Staff & Employment Exceptions

In accordance with the Local Government and Housing Act 1989 and the Local Authority (Standing Orders) (England) Regulations 2001 the staff and employment functions detailed below are not to be discharged by Officers under the Scheme.

- Appointment of Chief Officers
- Disciplinary and Dismissal Proceedings in relation to Chief Officers
- Dismissal Proceedings in relation to Head of Paid Service, Section 151 Officer and Monitoring Officer